

Welcome guide

2020-2021

# I study at

## L'Université

### de Strasbourg

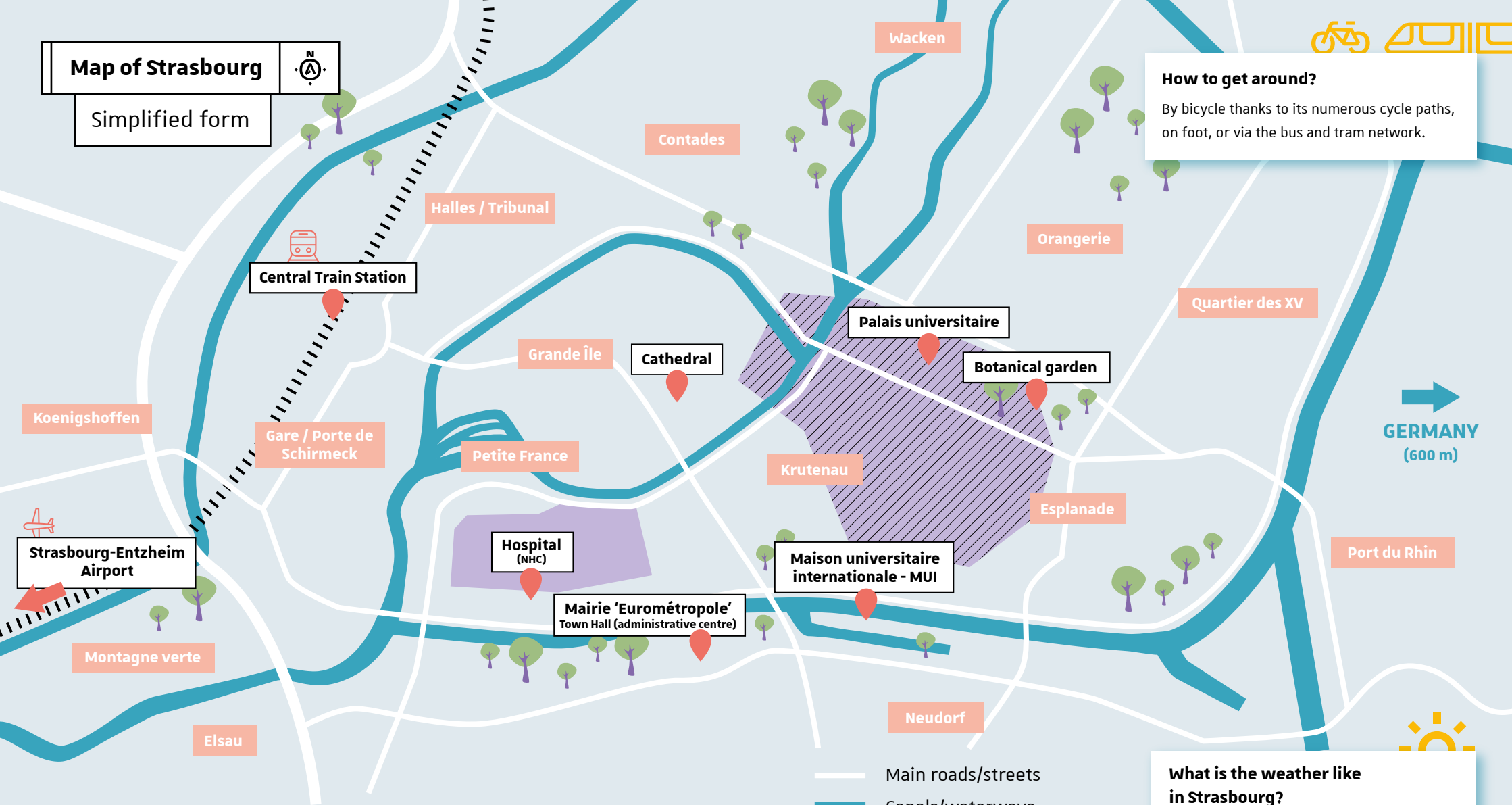


# Map of Strasbourg

Simplified form



**How to get around?**  
By bicycle thanks to its numerous cycle paths, on foot, or via the bus and tram network.



Other campuses:

- Colmar
- Haguenau
- Illkirch
- Cronenbourg - Schiltigheim
- Sélestat

- Main roads/streets
- Canals/waterways
- Train
- Neighbourhoods
- Main student campuses
- Central campus
- Important places
- Parks/gardens

**What is the weather like in Strasbourg?**

The climate of the Alsace plain is semi-continental. Temperature differences are very high from one season to the next.

|  |   |
|--|---|
| <b>WINTER</b>  | <b>SUMMER</b>   |
| <b>Between 0 and 5°C on average.</b><br>Sometimes as low as -12°C. | <b>Between 14 and 26°C on average.</b><br>Sometimes up to 38°C. |

# CONTENTS

- 2 Map of Strasbourg
- 6 Preamble
- 7 Editorial
- 8 What kind of student am I?

## To do before my arrival

- 10 Confirm my admission
- 11 Check that my French is good enough
- 12 Apply for a visa
- 14 Look for accommodation
- 17 Open my bank account
- 18 Finance my mobility

## To do as soon as I arrive

- 24 Participate in short term programmes
- 27 Register and choose my courses
- 28 Get my 'Pass campus' (Student card)
- 29 Familiarise myself with the campus
- 30 Apply for my student residence permit
- 32 Take care of my health

## Integrate into student life

- 36 Benefit from the university's service offer
- 40 Take part in welcome and integration events
- 43 Ask for support from a sponsor

## Succeed in my academic year

- 46 Courses and evaluation
- 48 Toolbox for a successful academic year
- 49 Improve my French
- 51 And also ...
- 52 Who to contact? Address book
- 59 Departure checklist
- 60 Glossary
- 62 Keyword index
- 63 Credits



This guide is a very practical tool to help you prepare your arrival and stay in Strasbourg. In it, you will not only find administrative information but also more practical information about Unistra (University of Strasbourg). Whether you are coming as part of an international mobility, regular admission, to participate in a short term programme or internship, everything you need to know and the steps to follow are in here!

### Instructions for use

#### Don't get lost in translation

The French terms and expressions specific to each chapter are explained in this tab.



→ lien

#### External Hyperlinks

Further information can be found on the linked websites.



→ lien

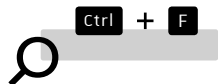
#### Link to another page

You will find additional information in another chapter of this guide.

#### Search by keyword

Navigate using the index at the end of this guide. Words found in the index are explained in the glossary.

### Tips



Ctrl + F

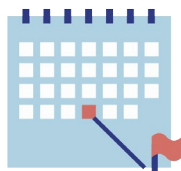
#### Are you viewing the pdf version?

The keyboard shortcut CTRL + F (PC) or CMD + F (MAC) will allow you to search for a word in the document.



#### Are you consulting the paper version?

Take notes, horn pages, paste post-it notes, etc. This guide will be your practical tool!



#### Prepare your reverse schedule

The 'calendar' tool on your phone or in your email box will allow you to add dates and steps not to be missed.

This document does not in any way replace the official documents of the University of Strasbourg or those of government bodies, which take precedence. The information, contacts and costs indicated in this guide are those foreseen at the time of its publication. They are subject to change without notice. The information contained in this guide is subject to any changes in legislation.



**Prof. Irini Tsamadou-Jacobberger,**  
Vice President of  
International Relations

We are pleased to welcome you at the University of Strasbourg and to guide you throughout your stay.

Through this new experience, you will discover a dynamic student city, known for its history, its culture and its open outlook on Europe. You will also discover the university, which is proud to welcome you amongst more than 10 000 international students of 150 different nationalities.

Whether you are coming to pursue your studies as part of an international mobility, an internship or a short term programme, this guide aims to help you take part in this great dynamic and to fully enjoy your new adventure. You will find a list of our integration events and our range of sports, cultural and associative activities, etc.

This guide also informs you about the steps to follow for a successful integration into our university: visa and residence permit applications, registration, organisation of your courses and assessments, our practical life advice, your [Departure checklist](#), etc.

Find our presentation video of this welcome guide at the following address:



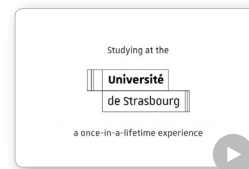
You will also find a list of contacts to answer your questions in the [Who to contact? Address book](#) section. Make the most of our welcome actions set up within the framework of the 'Bienvenue en France' label now! ([International Sponsorship Programme](#)).

Don't know where to start? Follow the international student's path detailed in the [contents](#) or proceed by [keywords \(page 62\)](#).

I hope this guide will help you prepare for your arrival and take advantage of the great opportunities our university has to offer.

Welcome to our university!

And our welcome video on the University of Strasbourg's international page:



## What kind of student am I?



I am ...



**from a foreign university and I am part of an international mobility at the University of Strasbourg**

### Part of an international mobility programme

You are part of an international mobility programme at the University of Strasbourg, for at least one semester, as part of a host or exchange programme (Erasmus+ or cooperation agreement between the University of Strasbourg and your home institution or a university network agreement such as Eucor - The European Campus).

### Part of a multiple degree programme

You are part of an international mobility programme at the University of Strasbourg enabling you to obtain several degrees (your home university degree and a Unistra degree).

I am ...



**an independent international student and I am enrolling in a course at the University of Strasbourg**

You are coming from abroad to settle in and continue your studies at the University of Strasbourg in an initial training course.

I am ...



**an international student doing an internship or a short term programme at the University of Strasbourg**

You are coming to follow a specific training or a short internship in a laboratory, in a department or within a faculty/school/institute of the university.

Don't get lost in translation

Initial training course

Ordinary training followed by French students of the University of Strasbourg.



To do  
before  
my arrival

## Confirm my admission



### 1 BEFORE YOUR ARRIVAL: VIA THE PLATFORM IN USE

#### ◆ If you are an independent international student:

remember to confirm your admission before your arrival via the platform in use ('eCandidate' or 'Études en France') or in some cases by email or post.

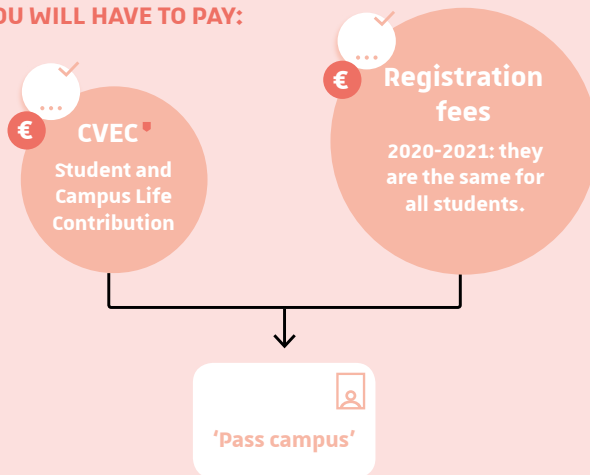
#### ◆ You are an international mobility student:

your application is generally submitted on the Moveon platform (or another platform depending on the organisation of your school/faculty/institute), and 'Études en France' for non-European students from the countries concerned.

### 2 AS SOON AS YOU ARRIVE: AT YOUR HOST INSTITUTION

Even if you have a pre-registration letter, you are not yet truly registered. You must then confirm your registration with the administration as soon as you arrive.

#### TO CONFIRM YOUR ADMINISTRATIVE REGISTRATION, YOU WILL HAVE TO PAY:



#### important

If you are part of an international mobility programme (Erasmus+, Hors Erasmus+ or Eucor - The European Campus), you will pay neither the registration fee nor the CVEC.



Contact: [mui-info@unistra.fr](mailto:mui-info@unistra.fr)

Don't get lost in translation

#### CVEC: Student and Campus Life Contribution

The CVEC is a membership fee that gives you access to university health services, sports, art and culture. Amount for 2020-2021: €92.



## Check that my French

### is good enough



Most of the courses are held in French. You will generally be required to have a **B2 level**.

The language level required may be different for students in the international mobility programme.

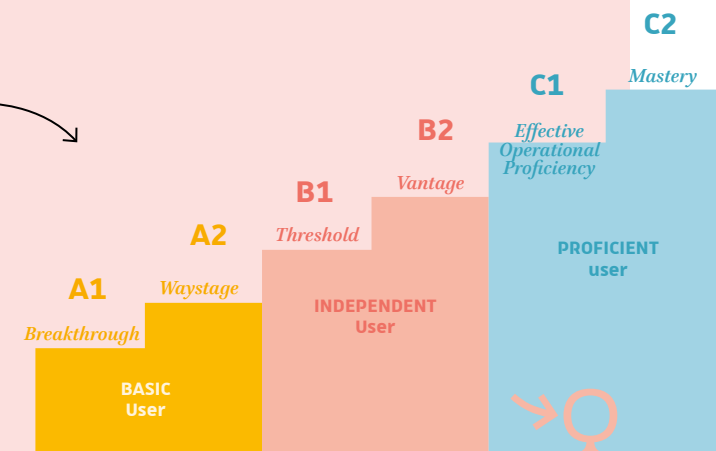
Please contact your CORI\* (Correspondent for International Relations) at the University of Strasbourg or refer to the mobility management rules.



Improve your French:  
→ 'Improve my French', page 49

#### Language levels

According to the CEFR (Common European Framework of Reference for Languages)



Don't get lost in translation

#### CORI

The International Relations Correspondent is the contact person within your faculty/school/institute.





## You need a visa to study in France if :



you are an international student and you come from a country outside the EEA (European Economic Area) and Switzerland;



you do not already live in France and you do not yet have a residence permit.

## Steps



If you have registered at the university via the 'Études en France' platform, your visa application will be transmitted automatically.



Otherwise, you will have to apply for a visa at the French embassy or consulate at your place of residence.

## Different types of visas

Your visa will depend on the length of your stay in France:



**If you stay less than 3 months in France: SHORT STAY STUDENT VISA**

Your visa may be marked:

- 'court séjour pour études' (short stay for studies) or
- 'étudiant concours' (student-in-competition)

depending on the nature of your stay.



**If you will be staying from 4 months to 1 year in France: LONG-STAY STUDENT VISA**

Your visa will either be a:

◆ **'visa long séjour valant titre de séjour - VLS-TS' (long-stay visa valid as a residence permit)**

The VLS-TS can be marked:

- 'étudiant pour des études au niveau licence, master et doctorat' (student for studies at Bachelor, Master and Doctorate level);
- 'passeport talent' (talent passport) for certain doctoral students;
- 'mention stagiaire' (trainee mention).

or a:

◆ **'visa long séjour temporaire - VLS-T' (temporary long-stay visa)**

The VLS-T mainly concerns students coming for a short training period (in particular in the framework of exchanges) and professional trainees. It is not renewable and does not give the same rights as a VLS-TS.

If you need a visa to come to France, you will have to prove that you have a minimum of €615/month.

**You will be able to prove this with:**



a scholarship certificate;



a standing order from your bank;



a proof of coverage by a guarantor in France.



→ 'Find a guarantor', page 15



### important

Ask for the right visa as you will not be able to modify it after your arrival in France.

### important

Remember to get a personal health insurance before your arrival as you will not be able to benefit from French health insurance.

## Look for accommodation



### Accommodation offers

Housing is one of the great challenges of student life, so it is best to start early! Find your accommodation among the solutions best suited to students.



#### UNIVERSITY HOUSING:

##### You are a student part of an international mobility:

You can apply for accommodation in the Crous' university residence ('Cités universitaires' or 'Maison universitaire internationale'), at the International Relations Department when you apply online at the University of Strasbourg.



##### You are a scholarship student (from the French government or from your government through 'Campus France'):

The allocation of accommodation is made directly through 'Campus France'.



##### For the other students:

There may be accommodation available for students (scholarship holders or not, French and internationals) arriving outside the September start period.



Crous accommodation available for booking:

or on

Don't get lost in translation

**Crous**  
*Crous is a public organisation. Its role is to improve students' living conditions (social aid, housing, catering, reception of foreign students, etc.). The Crous handles university residences and housing estates in France.*



### PRACTICAL TOOLS TO FACILITATE YOUR SEARCH

#### ◆ 'Agora de rentrée'

From the end of August to mid-September, a multi-service counter is set-up to answer your questions about housing and to carry out your administrative procedures (CAF, Crous, 'Action logement').

#### ◆ Housing Guide - International students

#### ◆ Housing Counsellor

You can get advice and help with your housing search from a housing advisor.



**Contact:** info-logement@unistra.fr  
Maison universitaire internationale – Bureau N°4  
11, presqu'île André Malraux, 67100 Strasbourg

### Find a guarantor

To apply for accommodation, you must have a guarantor. There are several solutions:

#### ◆ Garantie Visale (proposed by 'Action logement') :

If you live in a private accommodation and have no one to turn to, and depending on the eligibility criteria, you can benefit from the Visale guarantee for free.

To do so, you must submit your application before signing the lease and have a valid residence permit.

#### ◆ LOCA-PASS (offered by 'Action logement') :

a free service that offers you an advance payment or payment of the security deposit.



**Contact:** Action logement  
2, avenue de la Forêt-Noire 67000 Strasbourg  
03 69 73 86 60 / actionlogement.fr

Don't get lost in translation

**Guarantor**  
*Person (family member, friend, third party) or legal entity (company, bank, association) who commits to paying the tenant's rent, in the event of the tenant's insolvency.*



### important

**Do not pay out any money before you have visited the accommodation or signed a rental agreement.** For legal advice or assistance in housing matters, you can contact the ADIL (Agence Départementale pour l'Information sur le Logement) free of charge.



### important

The Crous accommodation is intended for students with a small budget. Space is therefore limited.





## Multi-risk home insurance



In France, it is compulsory to insure your accommodation. This insurance allows you to be covered in the event of damage in your home (water damage, theft, fire, etc.).

In order to be covered by Civil Liability insurance<sup>1</sup>, make sure it is included in your multi-risk home insurance policy.

You can take out insurance with your bank or a private insurer.

The cost is between €20 and €80 per year, depending on the additional cover chosen.

## Housing tax

In 2020, the housing tax is removed for 80% of housing. Check if you don't have to pay this tax on the online simulator.

Don't get lost in translation

### Responsabilité civile (RC) (Civil Liability)

Is the obligation to repair the damage caused to one or more people. It can be covered by insurance.

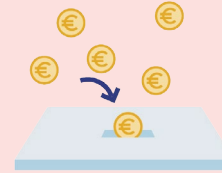


Examples of insurance:

## Open my bank account



If you stay in France for more than three months, it is advisable or mandatory in some cases to open a bank account to enable you to:



Receive your scholarship, salaries, Housing Benefit and reimbursement of medical expenses.



Obtain a credit card (used for most procedures and fee payments).



Obtain a 'relevé d'identité bancaire' - RIB (bank details) to pay your rent, bills or to be paid by bank transfer.

**You will be able to open a bank account in any bank in France. In order to facilitate your steps, we invite you to:**

- Ask your bank in your country of origin if it is associated with a French network;
- Find out about the different online banks (free bank card);
- Contact the 'Maison universitaire internationale' for a list of banks located near the Esplanade campus (main campus).



Contact:  
mui-info@unistra.fr

Opening an account is generally free of charge but some services may be subject to a fee.



### important

Be careful before opening a bank account. **Read the conditions in order to choose the offer that suits you best.**



In order to study in favourable conditions, you must have financial resources adapted to the cost of living in Alsace.

## How much does it cost?

The first month after your arrival is always the most expensive. This budget allows you to estimate the amount you need to plan for your stay:

### MAIN EXPENSES FOR THE FIRST MONTH



**FIRST RENT**  
between €200 and €800

...



**DEPOSIT FOR THE ACCOMMODATION**  
(1 MONTH'S RENT)  
between €200 and €800

...



**MULTI-RISK HOME INSURANCE**  
between €20 and €80/year

...



**OTHER INSTALLATION COSTS**  
(PHONE, ELECTRICITY, INTERNET, ETC.)  
up to €100

...



**HEALTH INSURANCE SUBSCRIPTION**  
(OPTIONAL)  
between €70 and €300/year

...



**MOBILE PHONE**  
between €2 and €30/month, depending on the offers

...



**INTERNET BOX**  
between €10 and €30/month, depending on the offers

...



**TRANSPORTS** (CTS)  
between €4 and €27,60/month

...



**CVEC**  
(CONTRIBUTION VIE ÉTUDIANTE ET DE CAMPUS)  
€92 for the 2020-2021 academic year

...

If you are not exempted:  
→ 'Confirm my admission', page 10



**UNIVERSITY TUITION FEES**  
(EXCLUDING STUDENTS ON INTERNATIONAL MOBILITY)  
between €113 and €601

...

If you are not exempted:  
→ 'Confirm my admission', page 10



**OTHER COSTS RELATED TO THE UNIVERSITY**  
(SUPPLIES, BOOKS, ETC.)  
about €50

...



### important

With the 'Pass campus' (student card), you can benefit from **student discounts** in certain shops and businesses.

### DAILY LIVING EXPENSES



**SANDWICH**  
between €4 and €6



**BAGUETTE**  
typical long shaped French bread  
between €0,50 and €2



**A MEAL AT THE UNIVERSITY RESTAURANT**  
between €3 and €5



**COFFEE**  
between €0,50 and €2



**SMALL BEER**  
about €2,50



**TARTE FLAMBÉE (LOCAL SPECIALITY)**  
between €6 and €11



**CINEMA**  
between €5 and €6,50



**ENTRANCE TO THE SWIMMING POOL**  
€3



**ADMISSION TO THE MUSEUM**  
*free with the 'carte culture'*



**HAIRDRESSER**  
between €20 and €45



**LAUNDROMAT**  
between €3 and €5



**GENERAL MEDICAL CONSULTATION**  
€23

*advance payment mandatory before obtaining the health insurance card*

### I am a working student

You will be able to work in France outside of your studies up to 60% of the legal working time (964 hours/year) if:



**you are a student from an EEA country** (European Economic Area) ;



You have a **valid student residence permit** or a **visa worthy of a residence permit (VLS-TS)** bearing the words 'autorisé à travailler' (authorised to work).

Doctoral students with a VLS-TS mentioning 'passeport talent pour un doctorat' (passport talent for a doctorate) are not allowed to have a side job.

Algerian students will be able to work in France up to 50% of the legal working time.

## STUDENT JOBS

### Find a student job compatible with your studies on:

→ The university website:

→ The Jobaviz website of the Crous:

→ The MGEL website:



## Benefit from financial aid

### HOUSING BENEFIT

To find out whether you can benefit from financial aid for housing (APL or ALS) paid by the CAF ('Caisse d'allocations familiales') and how much, make a simulation:

This request is to be made online, as soon as you find an accommodation. The amount may vary according to the price of your rent, your resources, etc.

You must have a rental contract in your name, have opened a bank account and, if necessary, have a valid residence permit or VLS-TS.



**Contact:**  
CAF du Bas-Rhin  
22, route de l'Hôpital,  
67092 Strasbourg CEDEX

## OTHER FINANCIAL SUPPORT

To find out about all the scholarship programmes that may concern you, check out the 'Campus France' scholarship list.

### Here is a selection:

→ Erasmus+ scholarship from the European Union

→ Crous: you must have been living in France for more than two years and be registered for tax purposes in France. The DSE ('Dossier Social Étudiant') allows you to apply for a grant and housing at the same time.



→ 'Look for accommodation', page 14



→ French government scholarship (on nomination): before your departure, contact the cultural service of the French Embassy in your country of origin.

→ IDEX scholarship (upon nomination by the courses offering this scholarship within the University of Strasbourg).

→ Eiffel Excellence Scholarships: you have an excellent academic record and wish to continue your studies in France at master's or doctoral level.



**Contact:**  
dri-bourses@unistra.fr

→ Eucor mobility aid - The European Campus: if you are part of a mobility within the framework of Eucor - The European Campus, your home university (University of Freiburg, University of Basel, Karlsruher Institut für Technologie) can finance part of your travel costs.



**Contact:**  
Cellule Eucor - Le Campus européen,  
Institut Le Bel Campus Esplanade  
campus-europeen@unistra.fr

### important



Please enquire at least **6 months in advance** about the scholarship programmes.



My information... 

To do before my arrival



To do as  
soon as  
I arrive



### Short programmes organised by the International Relations Department (DRI)

The International Relations Department organises short term programmes as part of various international partnerships.

These programmes, often in English, are tailor-made to meet the demands of our partners and can cover different themes in several fields:



**ART, LITERATURE,  
LANGUAGES**



**HUMAN AND  
SOCIAL SCIENCES**



**LAW,  
ECONOMICS AND  
MANAGEMENT,  
POLITICAL AND  
SOCIAL SCIENCES**

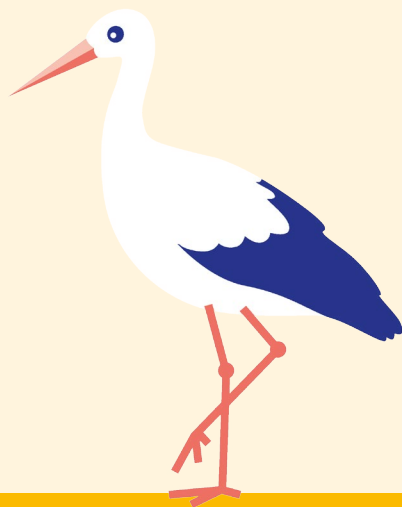


**SCIENCE AND  
TECHNOLOGY**



**HEALTH**

A linguistic and cultural programme is also offered in addition to the courses: introduction to the French language, introduction to the Alsatian language, discovery of the city, the region or the European institutions.



**Contact:**  
dri-contact@unistra.fr

### Short term FLE programmes

French as a Foreign Language



**DAI French language internship (Welcome and Integration Scheme for foreign students enrolled in international exchange programmes)**

**two-week internship**

**mid-August - end of August**

For students part of an international mobility who start their academic year in September.

To take part in this programme, you must be enrolled in a French language course and have a B1 level (level certificate: DELF B1 or TCF B2).

#### Programme:

- French as a Foreign Language courses (FLE);
- activities and cultural visits;
- accommodation in a hall of residence.



**Contact:**  
dri-logementconventioncrous@unistra.fr



**Individual French language course**

**two-week internship**

**mid to late August**

For international students who start the academic year in September.

To do this internship, you must have a B1 level.



**Contact:**  
iief@unistra.fr



This course is organised by the International Relations Department, in partnership with the IIEF, the Crous and the Eurometropole of Strasbourg.



## Short term programmes organised by my faculty/school/institute

Check with your faculty/school/institute to find out if they organise short term programmes, sometimes called summer or winter schools. These programmes usually last from several days to several weeks.

Here is a selection of these programmes:



### Centre d'études internationales de la propriété intellectuelle (CEIPI)

CEIPI organises training seminars to deepen your knowledge in the intellectual property field.



### École d'ingénieurs Télécom Physique

Télécom Physique Strasbourg is organising two short term programmes around the themes of medical robotics and information technologies for health, photonics for health and medical image processing.



### Faculté de Physique et Ingénierie

The Faculty of Physics and Engineering organises summer schools with different themes every year.



### Faculté de Chimie

The Faculty of Chemistry organises a summer school every two years around the theme of chemistry and chemoinformatics.

## Register and choose my courses



On arrival in Strasbourg, you will have to register administratively and academically. These registrations are carried out at your faculty/school/institute.

If you are continuing your studies at the University of Strasbourg afterwards, you will have to renew your registration at the beginning of each year.



Contact:  
[mui-info@unistra.fr](mailto:mui-info@unistra.fr)

## Learning agreement

If you are part of an international mobility, you must finalise your registration at the University of Strasbourg by completing your academic registration (on the basis of the mobility contract and any modifications). Do not miss this compulsory step in order to be able to take part in your courses and exams.

Please contact your faculty/school/institute to find out when and how to complete your academic registration.

## Digital access: activate your Unistra account

Your administrative registration entitles you to access the university's digital services via your Unistra account.

You must activate your Unistra account at [ernest.unistra.fr](http://ernest.unistra.fr). Click on 'Activation du compte' and follow the instructions, you will get the login and choose a password: it's quick but requires the registration information (certificate of schooling or 'Pass campus').



## Get my 'Pass campus' (Student card)




The 'Pass campus' is the student card of the University of Strasbourg. You will receive it on arrival by picking it up at your tuition's office.

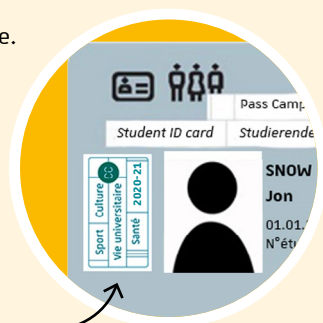
Your 'Pass campus' includes contactless payment, recharges online and includes the following services:

- payment for meals at the Crous restaurants and cafeterias;
- borrowing books from all the libraries of the Alsatian region universities;
- printing/scanning/photocopying;
- access to university health care;
- access to university life;
- access to sports activities;
- access to the 'Carte culture' (culture card) package.

Your 'Pass campus' will have a sticker on it to prove its validity for the current year and grants your access to sports, cultural, health and university life activities.

 → 'Carte culture' (Culture card) package, page 37

sticker



The 'Pass campus' is part of the 'European Student Card' scheme. You will then be able to assert your student status in the other participating European universities.

If you are an internship student, you will need to apply to the Human Resources Manager of your faculty/school/institute for a 'Pass campus'. (Free of charge).

## Familiarise myself with the campus



### Map of the University of Strasbourg

Check out the interactive campus map to help you find your way around the campus and find the resources you need. To simplify your travels, use the search function.



The 'Map of Strasbourg', page 2, will also give you an overview of student life in the heart of Strasbourg (university restaurants, libraries, campus, etc.).

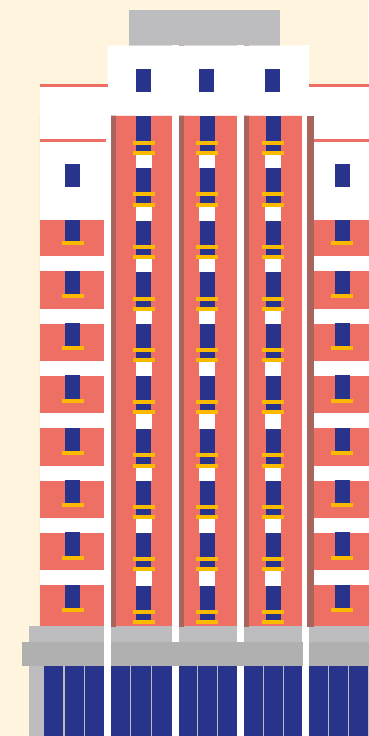
### Maison universitaire internationale

The 'Maison universitaire internationale' (MUI: International University House) is the emblematic place for the international welcome of the University of Strasbourg. Today, the MUI brings together the various central services of the university which welcome international visitors:

- the Erasmus+ Mobility centre, the non-Erasmus+ Mobility centre and the International Relations department's 'Bienvenue en France' centre;
- the Euraxess Centre of the Research and Development Department;
- the Office for the reception of international students of the University of Strasbourg and the migrant welcoming office;
- the cross-border university grouping office 'Eucor - The European Campus'.



**International University House** – University of Strasbourg  
11, presqu'île André Malraux 67100 Strasbourg  
(Ground floor of the building)  
03 68 85 66 49 / mui-info@unistra.fr





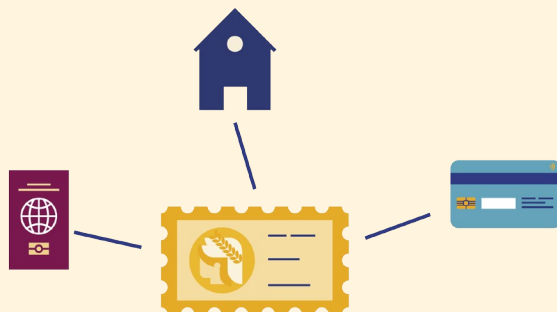
### First application for a residence permit / validate your visa

- Most frequent case: you have a visa for a duration of 4 months to 1 year with the mention 'Étudiant' (Student) or 'Passeport Talent' (Talent Passport).
- If your visa has a duration of 3 months (Algerian students): you will have 2 months to apply for your residence permit at the 'Préfecture', as soon as you arrive in France.
- If you were a minor when you applied for your visa (mention 'mineur-scolarisé' school-going minor): you will have to apply for your residence permit 2 months before your majority, at the 'Préfecture'.
- If your visa bears the mention 'dispense de carte de séjour': you do not need to do anything.

You must confirm your 'visa long séjour valant titre de séjour - VLS-TS' (long-stay visa valid as a residence permit) online within 3 months of your arrival in France.

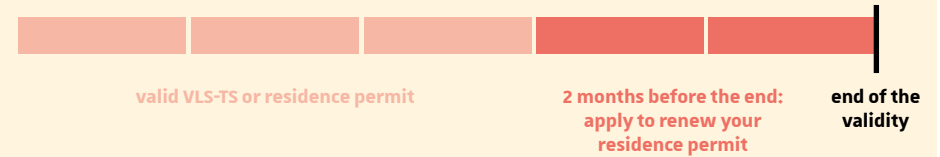
You will need your passport, a permanent address in France and a credit card to pay the tax stamp. To complete the validation, you will also have to pay an issuing fee which can be paid online:

or at a tobacconist's (electronic tax stamp, 'Titre pour étrangers').



Remember to keep the confirmation sent to you in PDF format following your validation. You may be asked for this document during your administrative procedures.

You must apply to renew your residence permit within 2 months before the end of the validity of your VLS-TS or your residence permit:



### ◆ SVU-Mission accueil

The services of the 'Préfecture' are present from September to November to manage your file.



**Contact:** Bâtiment le Platane,  
allée René Capitant, 67084 Strasbourg Cedex  
svu-accueil@unistra.fr / 03 68 85 60 10

### ◆ At the 'Prefecture du Bas-Rhin'

by appointment the rest of the year.



**Contact:** 03 88 21 65 42  
etrangers-titresdesejour@bas-rhin.gouv.fr

Please note that if you apply for the renewal of your residence permit after the deadline, you will have to pay a fee of €180 (except in cases of force majeure or presentation of a valid visa).



**Contacts:**

- 'Direction générale des étrangers en France' (Directorate General For Foreigners in France): 0806 001 620 / dgef-support@interieur.gouv.fr  
ou
- University of Strasbourg:  
mui-info@unistra.fr or dri-contact@unistra.fr

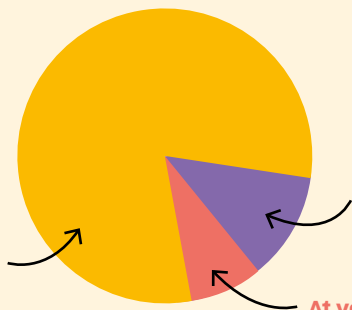


## Take care of my health



In France, there are two organisations that complement each other to **cover the majority of your health expenses**:

One is free and compulsory: health insurance



The other you have to pay for and is optional: the complementary health insurance

At your expense

Don't get lost in translation

**EHIC**  
European Health Insurance Card. This card is free and valid between 6 months and 5 years depending on your country.



## Health insurance

Subscription to health insurance (social security) is compulsory and free and can be applied for online at: [etudiant-etranger.ameli.fr](http://etudiant-etranger.ameli.fr). You must have finalised your registration at the university to register.

You will have to advance your medical expenses for the first few months. Don't panic, refunds are retroactive to your date of registration at the university.

### ◆ If you are a student from an EEA (European Economic Area) country or Switzerland:

you do not have to register for health insurance and must apply for the European Health Insurance Card (EHIC) from the social protection body in your home country.

### ◆ If you are from Québec and you are part of an international mobility:

you will not have to register for health insurance if you present forms SE 401-Q-102 bis or SE 401-Q-106 when you register at the university.

### ◆ If you are doing an internship:

you will not be able to register for health insurance since you will not be registered at university. The same applies to students **over the age of 28**. You will then have to take out personal insurance.

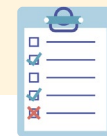
## Complementary health insurance

Subscription to a complementary health insurance company is not mandatory but will enable you to be reimbursed for the rest of the costs not covered by the health insurance. You will have to pay for this subscription.

You can choose the complementary health insurance of the CPAM (Caisse Primaire d'Assurance Maladie) or a student complementary health insurance (LMDE, SMEREP, MGEL, etc.).

## University Health Service (SSU)

As an international student, you will benefit from the university's health services:



'Health examination' (preventive examination with medical, social and psychological dimensions)



Support and integration of disabled students



Specialist medical consultations (gynaecology, nutrition, emergencies, sports medicine, smoking cessation, medical advice, absence certificates)



Anonymous screening and treatment of sexually transmitted infections



Prescribing and carrying out vaccinations



Workshops on stress management, relaxation/sophrology, reflexology



First aid training



### University Health Service (SSU):

sante.etudiants@unistra.fr  
6, rue de Palerme 67000 Strasbourg  
Make an appointment at: 03 68 85 50 24



## CAMUS (UNIVERSITY MEDICAL-PSYCHOLOGICAL RECEPTION CENTRE IN STRASBOURG)

You will also have the possibility to consult psychologists, psychiatrists, social workers present at the Camus by appointment. These consultations are individual, confidential and free of charge.



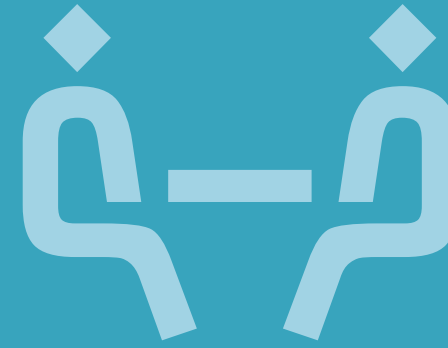
### Contact: Le Camus

6, rue de Palerme, 67000 Strasbourg  
camus@unistra.fr / 03 88 52 15 51

## important

Present your 'Pass campus' and, if possible, your **vaccination record** during visits.





# Integrate into student life

## Benefit from the university's service offer



### Digital and wi-fi access



You will be able to access the main digital services via Ernest, the digital and social working environment.



To activate your Unistra account:  
→ 'Register and choose my courses', page 27



#### important

You will be able to access the wi-fi network (Osiris or Eduroam) on almost all campuses and university sites from your computer, tablet or smartphone using your Unistra account credentials.

- Student e-mail address:
- Moodle Platform:
- Examination results:
- Online schedule:
- Virtual Library:
- Computer rooms:
- Educational resources:
- Impressions online:
- Seafile, to share and store your documents:



Contact:  
**Online helpdesk**  
for any questions or problems regarding digital services  
→ [support.unistra.fr](mailto:support.unistra.fr)  
03 68 85 43 21

## Libraries

The University's 26 libraries, present on all campuses, offer you access to more than one million books on all areas of teaching and research. You will also be able to request training in information research or reserve rooms for group work.

The libraries are open continuously from Monday to Friday. Some are open until 11 pm and even on weekends.

The National and University Library of Strasbourg (BNU) is also open to students.

Thanks to Eucor - The European Campus, you will also have access to the libraries of the universities of Basel, Freiburg, Haute Alsace and the *Karlsruher Institut für Technologie*.



more than  
**1,000,000**  
books



more than  
**5000**  
seats

## 'Carte culture' (Culture card) package

This package is integrated into your 'Pass campus'. You can then benefit from **preferential rates** at more than 80 cultural partners in Alsace

- shows, concerts, festivals: €6;
- cinemas: €3, €4 ou €5;
- museums: free entrance.

You will also be able **to attend cultural events**: visits, meetings, performances on campus or **participate in artistic activities**, the 'Ateliers à la Carte', which are open to all students.



Contact:  
[ateliers.alacarte@unistra.fr](mailto:ateliers.alacarte@unistra.fr)

**More general information request:**  
[infos@carte-culture.org](mailto:infos@carte-culture.org)



Cinema



Concert



Festival



Museum



Show



## Sport

To do sports and/or an artistic activity adapted to your student schedule, the university's sports service offers more than 60 activities in the following areas:



Fitness



Team sports



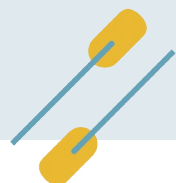
Combat sports



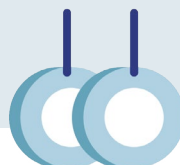
Racket Sports



Target sports



Aquatic and nautical activities



Gymnastics



Dancing, etc.

You will also be able to take part in skiing, snowboarding, hiking or even skydiving outings and take part in competitions.

Most sports activities are included in your 'Pass campus'. For some activities only, you will be asked to pay an additional fee. Registration for courses is done at the beginning of each semester (requires to have received your 'Pass campus').



### Contact:

Eva Froehlicher  
efroehlicher@unistra.fr  
External Communications Officer

## Student Associations

There are many student associations at the university that regularly organise meetings, cultural events, parties and conferences.

Contact your faculty/school/institute to find out about their student associations. Don't hesitate to contact them, they will be able to help and accompany you on your arrival and throughout the year.

## Online training courses

The online course and conference platforms will be open to you. Here is a selection of them:

- **Moodle**, the university's course platform:
- **UOH** (Université Ouverte des Humanités), the digital university offering open access resources in the fields of human and social sciences, literature, arts and languages:
- **FUN-MOOC**, proposed by 'France Université Numérique':
- **CanalC2**, the university's web television on scientific symposia and conferences:
- **France Culture Plus**, the student webmedia offering courses and conferences from universities and grandes écoles:
- **UTV**, the university's web television devoted to cultural, scientific and associative life:



Take part in welcome



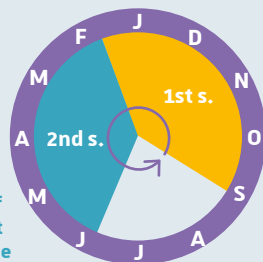
and integration events

### University calendar

- Beginning of September: welcome event
- Mid October - early November: All Saints' Day holidays
- Mid-December - mid-January: exams semester 1
- Late December - early January: Christmas holidays
- Mid-February: deadline jury semester 1

2nd semester: begins at the end of January and ends at the beginning of June

1st semester: starts at the beginning of September and ends at the end of January



- Late February - early March: winter holidays
- Late April - early May: Easter holidays
- Mid-April - mid-May: exams semester 2
- End of May: deadline jury semester 1

These stages are given as an indication. Ask your faculty/school/institute for your exact calendar for the coming year.



### important

Due to the Coronavirus (COVID-19) health crisis, the dates or organisation of some of the following events may be modified or cancelled.

### Welcome and integration events

#### AGORA WELCOME EVENTS

First half of September  
Esplanade Central Campus



Contact: svu-accueil@unistra.fr

It consists of a multiservice counter and events to get your stay off to a good start and get to know your new environment: housing (CAF, 'Action logement', Crous), health insurance, transport, the city, institutions, university services ('Pass campus', 'Carte culture', digital services, library, sport, etc.).

### INTERNATIONAL STUDENT WELCOME DAYS (JAE & JAI)

Early September  
Esplanade Central Campus

The International Relations Department welcomes newly arrived international students at the beginning of each semester. This is an opportunity to discover the university and to meet other international students. An event not to be missed!

### BACK TO SCHOOL CULTURAL PROGRAMMING

Alternative Campus  
Early September  
Esplanade Central Campus

All the cultural events of the year:

Perf'usions  
Mid-September  
Esplanade Central Campus

La Guinguette culturelle  
Mid-October  
Resto'U Paul Appell

Concert - Orchestre philharmonique de Strasbourg  
Mid-September  
Palais Universitaire



### EVENT PROGRAMMING OF 'STRASBOURG AIME SES ÉTUDIANTS' (STRASBOURG LOVES ITS STUDENTS)

'Strasbourg aime ses étudiants' organises several free events including 'La Nuit des Etudiants du Monde', a welcome evening for international students. You will also be able to take part in visits (discovery of the city, European institutions) as well as evening visits to the museum.



Contact: strasbourgaimesesetudiants@strasbourg.eu



Join the 'DRI team'  
and take part in  
the animation of  
our events whilst  
being paid!



## MUI Cultural Programming

Throughout the academic year, the International University House MUI offers cultural visits, shows, thematic afterworks and excursions in France, Germany and Switzerland.



Contact:  
dri-evenements@unistra.fr

## Cultural workshops

If you are studying in the second or third year of your Bachelor's degree, you will then be able to discover or deepen an artistic/cultural practice and validate 3 ECTS credits in the framework of the free EU (teaching unit). You can only validate 3 ECTS credits per academic year (either during the first semester or during the second).

There are also artistic and cultural workshops open to all students without validation of ECTS credits.



Contact: SUAC  
(Service de l'action culturelle)  
ateliers.culturels@unistra.fr



→ 'Carte culture' (Culture card)  
package, page 37



Contact: ateliers.alacarte@unistra.fr

## Alumni Relations Department

Join the Alumni network to participate in virtual (webinars) and real (afterworks) events on professional topics.



→ 'And also ...', page 51



Contact: contact@alumni.unistra.fr

## Student Associations

Student associations organise back-to-school days in conjunction with your faculty/school/institute.



→ 'Welcome and integration events', page 40

Ask for support



from a sponsor

## International Sponsorship Programme

If you are an international student and wish to get in touch with students from the University of Strasbourg before your arrival, you can participate in the 'Parrainage International' programme (International Sponsorship).

Your sponsor will be able to answer your questions before your arrival in order to establish a first contact. He or she will also be able to help you on your arrival: integration into student life, introduction to regional culture, help with administrative procedures, etc.



This programme is set up thanks to the support of the 'Bienvenue en France' label, which recognises the University of Strasbourg's commitment to welcoming international students.

Other events and meetings will also take place throughout the year to facilitate your integration into our university. We will keep in touch with you to inform you about them.





**Succeed  
in my  
academic  
year**

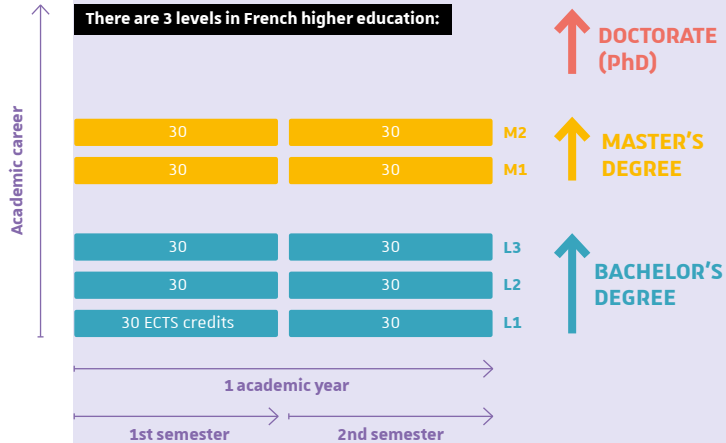
## Courses and evaluation



### Organisation of the courses

Courses are organised by semesters and modules called 'Unités d'Enseignement - UE' (Teaching Units). You will have to obtain **30 ECTS** credits of courses per semester, i.e. 60 ECTS credits for one year. These credits are associated with obtaining a UE.

There are 3 levels in French higher education:



↑ DOCTORATE (PhD)

↑ MASTER'S DEGREE

↑ BACHELOR'S DEGREE

### ECTS credits

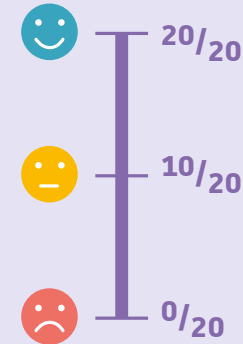
The term ECTS means European Credits Transfer System in English, or 'Système européen de transfert et d'accumulation de crédits' in French.

Don't get lost in translation



## Grading system

- Students are graded out of 20 points: 0/20 is the worst grade, and 20/20 is the best. The minimum grade to pass an exam is 10/20.
- If you have less than 10/20, you can do a retake.



You can be **assessed continuously** throughout the year and/or in **final exams** (at the end of each semester).

To find out about your evaluation system, please refer to the examination rules (MECC) published by your faculty/school/institute. In general, Bachelor's courses evaluate you continuously throughout the year and Master's courses in final exams.

If you have a valid excuse, you may be allowed to participate in substitute examinations, which are usually held several weeks after the end of the semester.

The information in the 'Résultats d'examens' section, (Examination results) accessible on your Ernest digital work environment, is displayed for information purposes only. Only the transcripts sent by the school's tuition department are authentic.

CM or 'cours magistraux' (lectures)

They take place in the amphitheatres known more simply as 'amphi'. Interaction with the teacher is limited. You must mostly take notes.

TD or 'travaux dirigés' (tutorials) and TP or 'travaux pratiques' (practical work)

These are small group classes that take place in classrooms or laboratories. You apply the concepts covered in CM.

Don't get lost in translation



**D for Doctorate (PhD):** 6 semesters

**M for Master's degree:** 4 semesters or 120 ECTS credits

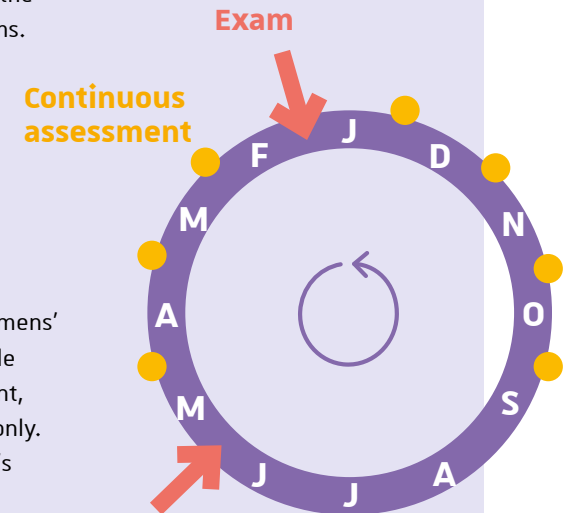
**L ('Licence') for Bachelor's degree:** 6 semesters or 180 ECTS credits



### important

Besides a few exceptions, **no ECTS credits** are awarded by French universities at **doctoral level**.

You will be able to have EUs with courses in several languages. Some courses are not open to international students. Ask your faculty/school/institute or check in the online catalogue:







### Tools to avoid plagiarism

Plagiarism is sanctioned by the University of Strasbourg. In order to avoid it and to help you to correctly use the ideas of authors and the words available on the Internet in your homework, dissertations or theses, the university provides practical advice:

### Tools for Unistra student success

→ **Support for my success on Ernest:** Find information, articles and a catalogue of educational resources to help you in your training.

→ **Personalised counsel:** Make an individual appointment with a success counsellor to support and guide you throughout your university career.



**Contact:** Idip | Institute for Development and Innovation, Success Advisor, [conseillere-reussite@unistra.fr](mailto:conseillere-reussite@unistra.fr)  
You can make an appointment by email and meet our success advisor according to your preferences: Esplanade campus, Alinéa library, Pege library, International University House or by videoconference from your home.



#### important

Find the 10 tips for a successful academic year at:

→ **FEU!** Do you want to easily meet other students? Place your ad on [feu.unistra.fr](http://feu.unistra.fr) to exchange with other students in a language, organise a cinema outing or ask for support in maths.

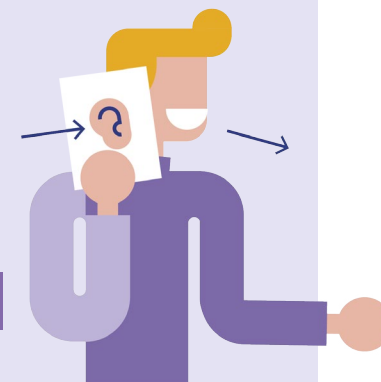


To help you improve your French, the university offers FLE (French as a Foreign Language) courses throughout the academic year:

### LanSAD center of the Faculté des Langues

#### FREE OFFERS

- Provision of resources for learning French at the SPIRAL language centre or online on the RELAIS website:
- If you are studying for a Bachelor's or Master's degree in one of the faculties of the University of Strasbourg (excluding the Faculty of Law, schools and institutes), you can take a UE (teaching unit) of FLE to validate 3 ECTS credits. The minimum level required is B1 (already acquired) up to C1/C2.
- TANDEM to practice your French with French-speaking students:



**Contact:**  
Pangloss language center  
PANGLOSS building- 3rd floor  
2, allée René Capitant, 67000 Strasbourg  
[lansad-fle@unistra.fr](mailto:lansad-fle@unistra.fr)

### Institut International d'Études Françaises (IIEF)

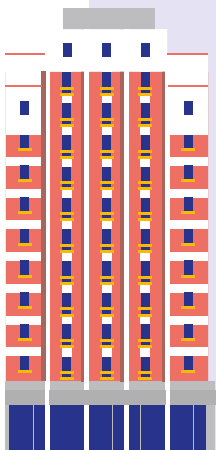
#### PAID OFFERS REQUIRING IIEF REGISTRATION

- University diplomas from levels A1 to C2
  - Registration fees semester 1 or 2 = €1500
  - Registration fees semesters 1 and 2 = €2500
- Examination centre for the DELF B2 and DALF C1/C2 National Diplomas



**Contact:**  
[delfdalf@unistra.fr](mailto:delfdalf@unistra.fr)

## Maison universitaire internationale



### PAID OFFER

→ FLE courses from levels A1 to B2-C1, given by the IIEF. The cost is €70 per session. This offer is renewed every semester.



**Contact:**  
mui-info@unistra.fr

## Alliance Française

## Université Populaire Européenne

## Association ESN and its 'café des langues'

## Centre International d'Études en Langues

Français  
English  
Deutsch



## And also ...



## Statut étudiant-artiste (Student-artist status)

If you wish, you can apply for the student-artist status to pursue both your studies and your artistic career:

- one year of study in two years;
- examination arrangements;
- authorisation to be absent for training courses, performances, competitions, etc.;
- priority choice for the TP and TD groups;
- punctual access to workrooms.

You will thus have to apply in year N for year N+1.

## Internships and jobs

To help you in your search for an internship, job or apprenticeship, you can contact:

### ◆ Espace Avenir

Guidance and Career Integration Service, to guide you in your choice of studies and your search for an internship or a job.



**Contact:**  
20 A, rue René Descartes  
67000 Strasbourg Cedex  
espace-avenir@unistra.fr

### ◆ Alumni Relations Service

The Alumni Network is the professional social network for graduates, staff and doctoral students of the university. You will be able to apply for job offers online.



**Contact:**  
contact@alumni.unistra.fr



## Who to contact?



Address book

## University of Strasbourg

### Directorate of International Relations (DRI)

The DRI is leading the 'Bienvenue en France' strategy, which aims to strengthen Unistra's international attractiveness and to improve reception conditions for internationals.

In July 2019, obtaining the 'Bienvenue en France' label with 3 stars for the quality of reception at the University of Strasbourg was a first step.

Various projects have been launched, including this guide, which is also a concrete achievement!



Find the complete offer on:

→ 'International Sponsorship Programme', page 43



#### Reception desk and administrative management of your mobility

Maison universitaire internationale  
11, presqu'île André Malraux, 67100 Strasbourg

#### IR Direction and IR Vice-Presidency

Building 'Le Patio',  
22 rue René Descartes, 67084 Strasbourg Cedex



**Contact:** dri-contact@unistra.fr  
03 68 85 65 25

### Maison universitaire internationale - MUI (International University House)

The 'Maison universitaire internationale' (MUI: International University House) is the emblematic place for the international welcome of the University of Strasbourg. Today, the MUI brings together the various central services of the university which welcome international visitors: the Erasmus+ Mobility centre, the non-Erasmus+ Mobility centre and the International Relations department's 'Bienvenue en France' centre; the Office for the reception of international students of the University of Strasbourg and the migrant welcoming office; the Euraxess Centre of the Research and Development Department; the office of the cross-border university grouping 'Eucor - The European Campus'.

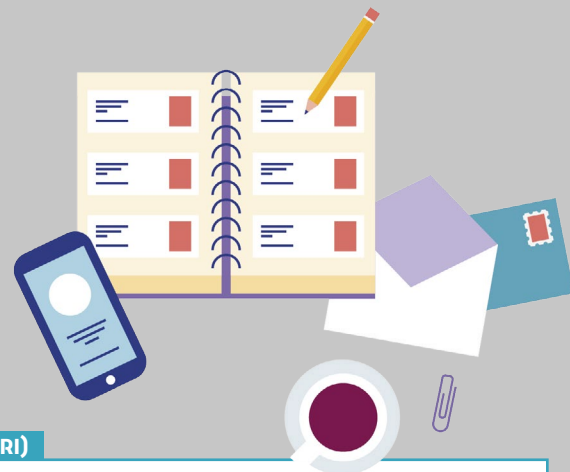


#### 'Maison universitaire internationale'

University of Strasbourg  
11, presqu'île André Malraux,  
67100 Strasbourg (ground floor of the building)



**Contact:** mui-info@unistra.fr  
03 68 85 66 49  
[Support and Integration of Students in Exile]:  
etudiantsrefugies@unistra.fr



### Service de la vie universitaire - SVU (Service for University Life)

SVU aims to promote and develop student life at the University of Strasbourg.



It includes, among other things:

#### STUDENT RECEPTION DESK

The 'SVU-Mission accueil' will inform you about the practical life of the university and student news. You will also get help to find your way on campus and will be able to renew your 'Pass campus'.



'Le Platane' building,  
2, allée René Capitant,  
67084 Strasbourg Cedex

**Important!** The Service de la vie universitaire (SVU) (with its reception desk and disabled support) will join the 'Studium' building, currently under construction, in 2021.



**Contact:** svu@unistra.fr  
03 68 85 63 77



#### Service de la vie universitaire - Mission accueil

Building 'Le Platane',  
allée René Capitant, 67084 Strasbourg Cedex



**Contact:** svu-accueil@unistra.fr  
03 68 85 60 10

#### DISABLED SUPPORT

The 'SVU-Mission handicap' offers a specific reception and support system so that students with disabilities can continue their studies in the best possible conditions. It organises the necessary aids or accommodations in conjunction with the 'Service de santé universitaire' - SSU (University Health Service) and advises students on their study and professional projects. Solutions are also put in place with the university's digital services to meet everyone's needs.



#### Service de la vie universitaire - Mission handicap

Campus Esplanade, building 'Le Platane',  
allée René Capitant, 67084 Strasbourg Cedex





**Contact:** svu-handicap@unistra.fr  
03 68 85 63 69



### Eucor - The European Campus


Eucor - The European Campus is a cross-border university grouping to which the University of Strasbourg belongs. The team assists students, doctoral students, teacher-researchers and administrative staff in any mobility or cross-border cooperation project between France, Germany and Switzerland.


 Building 'Institut Le Bel' - Office 362H  
Campus Esplanade (by appointment only)

 **Contact:** campus-europeen@unistra.fr

### Direction des études et de la scolarité - DES (Directorate of Studies and Schooling)


The 'Direction des études et de la scolarité' manages, organises and coordinates the schooling of students.


 Direction des études et de la scolarité,  
22, rue René Descartes, 67081 Strasbourg Cedex

 **Contact:** des-scol@unistra.fr / 03 68 85 65 00

### France-Japan University House


The 'Maison universitaire France-Japon' facilitates the integration of Japanese students, teachers and researchers. You will find computers with Japanese keyboards, Japanese or French books and newspapers, etc.


 42 A, avenue de la Forêt noire,  
67000 Strasbourg

 **Contact:** mujapon@unistra.fr  
03 68 85 20 19

### Service de santé universitaire - SSU (University Health Service)

You will have free access to the various consultations offered by the SSU. You will also be able to request a 'health check-up' during your schooling.

 Campus Esplanade, SSU,  
6, rue de Palerme, 67000 Strasbourg


 **Contact:** sante.etudiants@unistra.fr  
Appointment booking: 03 68 85 50 24

 → 'Take care of my health', page 32

### Centre d'accueil médico-psychologique universitaire de Strasbourg Camus (university medical-psychological reception centre in Strasbourg)


The Camus offers individual, confidential consultations free of charge and by appointment with psychologists, psychiatrists and social workers.


 **Le Camus,**  
6, rue de Palerme, 67000 Strasbourg

 **Contact:** camus@unistra.fr  
03 88 52 15 51

### Service de l'action culturelle - SUAC (Cultural Action Service)


The 'Service universitaire de l'action culturelle' carries out innovative cultural projects for the university, with the support of the DRAC Grand Est.


 22, rue René Descartes, 67084 Strasbourg Cedex

 **Contact:** [Suac]: 03 68 85 60 09  
[Culture Map Device]: infos@carte-culture.org

### Service des sports (Sports Service)


The 'Service des sports' organises sports activities for students and staff of the University of Strasbourg.


 4, rue Blaise Pascal, 67081 Strasbourg Cedex

 **Contact:** Eva Froehlicher, efroehlicher@unistra.fr  
External Communications Officer / 03 68 85 13 83

### Service des bibliothèques (Library Service)


The 'Service des bibliothèques' acquires, manages and makes available to the academic community documents of all types and offers many services for teaching and research.

 4, rue Blaise Pascal,  
CS 90032, 67081 Strasbourg Cedex

 **Contact:** bu-contact@unistra.fr


### Direction du numérique - DNum (Digital Direction)


DNum provides digital services for teaching and research. You can contact IT support if you encounter any difficulty in using the university's digital services.

 **Contact:** support@unistra.fr  
03 68 85 43 21

### Institut International d'Études Françaises - IIEF (International Institute of French Studies)

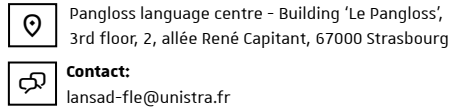
The University of Strasbourg provides paid courses in French as a foreign language within the framework of a joint service called 'Institut International d'Études Françaises - IIEF', for non-French-speaking students, teachers or trainees: courses for semester or year from beginner to advanced levels (levels A1 to C2).

 Building 'Le Pangloss',  
2, allée René Capitant, 67000 Strasbourg

 **Contact:** iief@unistra.fr

## Pôle LansAD (Languages for Specialists in Other Disciplines)

The LansAD Centre of the Faculty of Languages brings together several language centres. Its training offer is aimed at all students of the University of Strasbourg and those of partner institutions.



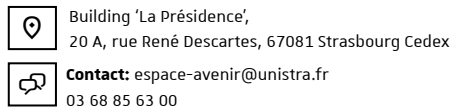
## Service Relations Alumni (Alumni Relations Department)

This service gives you access to the Alumni Network, the professional social network of graduates, staff and doctoral students of the University of Strasbourg. The Alumni site allows you to ask for advice to alumni from all disciplines via the directory and the sponsorship programme, register for monthly events related to professional life (online webinars and afterworks), apply for job offers, read inspiring portraits, etc.



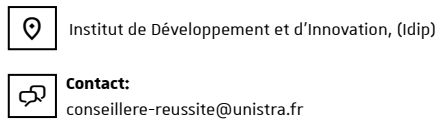
## Espace Avenir (Study, internship and career centre)

Guidance and professional integration service of the University of Strasbourg. 'Espace Avenir' is the essential service to support you in your choice of studies, your job search and your internship.



## Conseil à la réussite universitaire (Academic Success Tips)

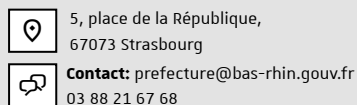
To help you integrate and familiarise yourself more easily with university life, you can meet up with a University Success Advisor.



## Other structures outside the university

### Préfecture du Bas-Rhin

The services of the 'Préfecture' are present during the 'Agora de rentrée' from September to November.



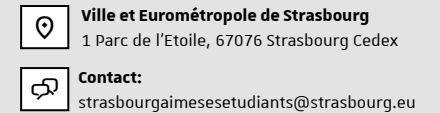
## Campus France

'Campus France' is a public institution in charge of promoting French higher education abroad and welcoming international students and researchers to France. It encourages international mobility, manages scholarship programmes and runs the alumni network.



## Strasbourg aime ses étudiants (Strasbourg loves its students)

Reception, information and networking facility provided by the 'Ville et Eurométropole de Strasbourg'. It facilitates your integration and helps you discover the assets of this European capital through free events at the beginning of the school year and information relays throughout the year on services, infrastructures, actors, events, etc.



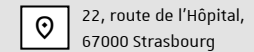
## ADIL du Bas-Rhin

The mission of 'ADIL du Bas-Rhin', a housing specialist, is to provide qualified advice on the legal, financial and tax aspects of your home.



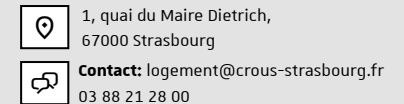
## CAF du Bas-Rhin

The CAF is a public organisation responsible for the payment of family financial aid such as housing allowance.



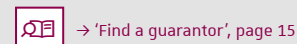
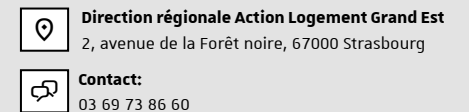
## Crous de Strasbourg / accommodation

The 'Crous' offers you its services, essential for your housing, scholarship or catering questions.



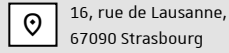
## Action Logement (Housing)

'Action logement' is financed by companies to facilitate access to home loans or rentals, via Loca-Pass aid and the VISALE guarantee.



### Caisse Primaire d'Assurance Maladie - CPAM du Bas-Rhin (Lower Rhine Primary Health Insurance Fund)

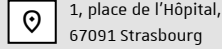
The 'Caisse Primaire d'Assurance Maladie' reimburses the cost of care for people insured with the Social Security.



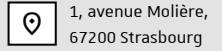
### Hôpitaux universitaires de Strasbourg - CHU (University Hospitals of Strasbourg)

The Strasbourg University Hospital is structured into 21 centres grouping together all the activities of the University Hospital.

◆ **Nouvel hôpital Civil - Hôpitaux Universitaires de Strasbourg (New Civil Hospital)**

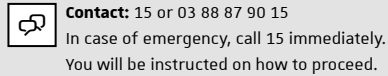


◆ **Hôpital de Hautepierre (Hautepierre Hospital)**



### Emergency and useful services of the city of Strasbourg

◆ **Emergencies / SAMU 67** - The emergency centre / SAMU 67 includes the intensive medicine and intensive care unit of Strasbourg University Hospital.



◆ **Pompiers (Fire Brigade)** - The fire brigade intervenes in particular in the event of fire or traffic accidents.

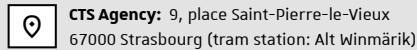


◆ **Police** - The police intervene in particular when someone is in danger: violence, theft, burglary, etc.



### Strasbourg public transport (CTS)

The 'Compagnie des Transports Strasbourgeois - CTS' manages the urban transport network (bus/tramway) of the 'Eurométropole de Strasbourg'.

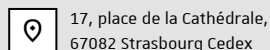


### Vélohop

Vélohop is the bike rental service set up by the 'Eurometropole de Strasbourg'.

### Office de tourisme (Tourist Office)

The Strasbourg Tourist Office is responsible for helping visitors discover the European capital through activities and visits to the city.



## Departure checklist



### THE ESSENTIALS TO HAVE BEFORE YOU LEAVE:

- identity document (identity card, passport *with valid visa*);
- learning agreement (for students part of an international mobility);
- proof of civil status (birth certificate, etc.);
- recent passport photographs;
- vaccination record.

### TO BE KEPT WITH YOU ONCE YOU HAVE COMPLETED YOUR PROCEDURES:

- student card ('Pass campus') or school certificate;
- proof of professional status;
- proof of residence in your name less than 3 months old (rent receipt, electricity bill, certificate of election of residence, certificate on the honour of the host, etc.);
- Bank Statement (RIB);
- proof of your valid residence permit;
- rental risk insurance certificate;
- social security number given by the health insurance company | proof of social security cover | European health insurance card.

### OTHER USEFUL DOCUMENTS:

- proof of taxation (income tax notice N-1 or N-2, or non-taxation notice N-1 or N-2 or tax attachment);
- proof of resources.

### important



Don't forget to make **photocopies**. Some official documents will have to be provided in French by a **professional translator** in France.

**Academic registration**

It must be done by all international students (part of a mobility or not part of a mobility) and French students at Unistra, in the faculties/schools/institutes. It corresponds to the registration to the courses that the student will follow and for which he/she will be able to take the exams. **page 27**

**'Agora de rentrée'**

Set of useful services to get your stay off to a good start. **page 40**

**Ancillary work authorised for foreign students**

Legal working time, i.e. 964 hours/year, authorised for international students. **page 18**

**Bank Transfer Order**

Order given by a customer to his or her bank to send money to another bank account. **page 18**

**Complementary health insurance**

Complements the medical care provided by health insurance. **page 32**

**'Cours Magistraux' (CM)**

Courses held in lecture halls with note-taking and more limited interaction with the teacher. **page 46**

**'Crédits ECTS' (European Credits Transfer System)**

Points system that allows you to validate your university course in Europe. **page 46**

**'Cursus de formation initiale'**

Ordinary training followed by French students at the University of Strasbourg. **page 8**

**Deposit/security deposit**

Amount of money requested by the landlord from the tenant of his accommodation. It is returned by the landlord at the end of the lease or used in case of damage / unpaid rent. **page 15**

**'Dossier Social Etudiant' (DSE)**

Procedure to apply for a scholarship and/or your student social housing. **page 14**

**'Ernest - Environnement numérique et social de travail'**

Digital and social work environment to access your schedule and exam results. **page 36**

**European Health Insurance Card (EHIC)**

Allows you to have a coverage for your health care. **page 32**

**'Examen de santé'**

Non-mandatory preventive health examination that allows you to take stock of your health, to be informed and guided. **page 33**

**Final exams**

Evaluation at the end of each semester. **page 46**

**Guarantor**

Person who undertakes to pay your rent as a tenant in the event of non-payment. **page 15**

**Health insurance**

Public service whose free and compulsory affiliation allows you to be reimbursed for part of your medical expenses. **page 32**

**Housing Benefit**

Called 'APL' or 'ASL' and paid by the 'Caisse d'Allocation Familiale' (CAF). **page 20**

**Housing tax**

Local tax that depends on the characteristics of your home, its location and your personal situation (income, composition of the household, etc.) on January the 1st. **page 16**

**International Bank Account Number - IBAN**

Bank identification codes allowing you to receive transfers to your bank account. **page 17**

**International Relations Correspondent (CoRI)**

Reference person within your faculty/school/institute to accompany you throughout your stay. **page 10**

**International sponsorship**

If you request it, your sponsor will answer your questions before and upon your arrival. **page 43**

**Language levels**

Defined by the European scale (CECRL) according to six levels (from the lowest to the highest: A1, A2, B1, B2, C1 and C2). **page 11**

**Learning agreement**

Document completed by international mobility students only, before their mobility and signed by the student, the home and host universities. **page 27**

**Ongoing evaluation**

Evaluation throughout the academic year. **page 46**

**Massive Open Online Courses (MOOC)**

Teaching course on the Internet. **page 36**

**Modalities of knowledge and skills assessment (MECC)**

Rules for the assessment of a diploma course. **page 46**

**Multiple degree training**

International mobility programme at the University of Strasbourg for obtaining several degrees. **page 8**

**Proof of address**

Document in your name less than 3 months old that proves your physical address (electricity bill, telephone bill, etc.).

**Rental agreement/lease**

Allows you as a tenant to occupy a dwelling for a fixed period of time in return for payment of the rent. **page 14**

**Scholarship**

Provided by French public institutions, public institutions or establishments in the country of origin or the Erasmus+ programme to help you finance your studies. **page 20**

**Short term programme**

Programme of a few days/weeks, organised by your faculty/institute/school or by the university on a specific theme. **page 24**

**Student and Campus Life Contribution (CVEC)**

Contribution that allows you to access university health services, sports, art and culture. **page 10**

**Student residence permit**

Right granted on request by the French administration to stay for a limited period of time on French territory. **page 30**

**Tax stamp**

Allows you to prove that you have paid a tax / tax claimed by a public authority (State, General Council, municipality, etc.). **page 30**

**Teaching units (UE)**

Modules in which several courses are grouped together. They are divided into fundamental, complementary and free UEs. **page 46**

**Tutorials (TD) and Practical Work (TP)**

Courses organised in groups that take place in classrooms/laboratories. **page 46**

**University housing**

Group of housing units managed by the Crous. **page 14**

**Visa**

Stamp or sticker in your passport that proves that you are authorised to travel to a country. **page 12**



**Academic registration**

page 27

**Administrative registration**

page 10

**Bank account**

page 17

**'Carte culture'  
(Culture card)**

page 36

**Complementary  
health insurance**

page 33

**Courses**

page 46

**Digital access**

page 36

**Employment**

page 51

**European Health  
Insurance Card (EHIC)**

page 32

**Evaluation system**

page 46

**French as a Foreign  
Language**

page 49

**Guarantor**

page 15

**Health**

page 32

**Health insurance**

page 22

**Housing Benefit**

page 20

**Housing tax**

page 16

**International Sponsorship**

page 43

**Internship**

page 51

**Language levels**

page 11

**Learning agreement**

page 27

**Multi-risk home insurance**

page 16

**Online courses**

page 39

**'Pass campus'  
(student card)**

page 28

**Plagiarism**

page 48

**Registration fees**

page 10

**Scholarship**

page 20

**Short term programme**

page 24

**Sport**

page 38

**Student and Campus  
Life Contribution**

page 10

**Student associations**

page 42

**Student job**

page 20

**Student residence permit**

page 30

**Student Social File**

**University calendar**

page 40

**University libraries**

page 37

**University map**

page 28

**Visa**

page 12

**Welcome events**

page 40



**Director of Publication** Prof. Irini Tsamadou-Jacoberger, Vice-President International Relations

**Design** Rachel Blessig, Director of International Relations

**Coordination and drafting** Marine Gaugain, Communication Officer (DRI)

**Participated in the realisation**

Central Services of the university:

- Direction des relations internationales (DRI), especially Rebecca Valeri
- Direction de la recherche et de la valorisation (DIREV), especially Marie Déroche
- Direction des études et de la scolarité (DES)
- Espace avenir
- Institut de développement et d'innovation pédagogiques (Idip)
- Service de la vie universitaire (SVU)
- Service de santé universitaire (SSU)
- Service des sports
- Service des bibliothèques
- Service relations Alumni
- Service universitaire de l'action culturelle (Suac)

University faculties/schools/institutes:

- ECPM
- ESBS
- Faculté de chimie
- Faculté de droit
- Faculté de physique et ingénierie
- Faculté de médecine
- Faculté des sciences sociales
- Faculté de théologie catholique
- Institut International d'Études Françaises (IIEF)
- IUT Louis-Pasteur
- IUT Robert Schuman
- Télécom Physique Strasbourg
- UFR de Mathématique et d'Informatique

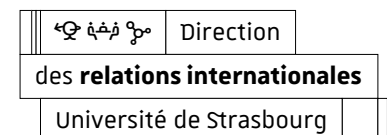
**Translation and proofreading** Stéphanie Hasselmann and Yvan Whomsley

**Graphic design and visual didactics** Sandra Willauer (Studio Cynara)

**Illustrations** Studio Cynara and Vy-Linh Nguyen

**Printing** Gys Imprimeur - Obernai

This publication has been funded in the framework of the 'Bienvenue en France' Call for Proposals, of which the University of Strasbourg has been a laureate since July 2019.







# I study at

L'Université

de Strasbourg

We are pleased to welcome you at the University of Strasbourg and to accompany you throughout your stay.

This welcome guide informs you about the steps to follow to successfully integrate into our university: visa and residence permit applications, registration, organisation of your courses and assessments, our practical life advice, your departure checklist, etc. You will also find the contacts to answer your questions in the 'Who to contact' section.

Enjoy our welcome actions set up within the framework of the 'Bienvenue en France' label now!

